

INSPECTOR

The Inspector is the supervisor of the Poll Workers at the Vote Center

- Must be registered as a Democrat or Republican (ARS 16-531).
- Must **be the opposite party of the Marshal.**
- May not have changed party affiliation since the last General Election (ARS 16-531a).
- Direct the setup and arrangement of the Vote Center.
- Responsible for receiving and securing all equipment and supplies.
- Supervise and assist all Poll Workers in the completion of their assigned duties.
- Oversee all aspects of the voting process.
- Knowledgeable about all Poll Worker positions and tasks.
- May fill in for other Poll Workers.
- Address procedural issues.
- Help voters who need additional assistance.
- Work with the EDT and Marshal to contact the Command Center to report any issues.
- Complete closing tasks.
- Prepare End of Election night returns, securing / sealing all sensitive equipment.
- Ensure the Vote Center is clean and returned to its original state.

This job summary is not comprehensive. Comprehensive job descriptions are available in the Poll Worker Manual.