



Yavapai County Elections

MARSHAL JOB SUMMARY

MARSHAL

Responsible for maintaining order and ensuring the
Vote center is ADA accessible

- Must be registered as a Democrat or Republican.
- Must **be the opposite party of the Inspector.**
- May not have changed party affiliation since the last General Election (ARS § 16-531a).
- Sets up, monitors, and takes down all signs inside and outside of Vote Center.
- Set up and take down all ADA equipment provided.
- Announce the opening of the Polls promptly at 6:00 a.m. (ARS § 16-565c).
- Patrol the Vote Center inside and outside to check for any electioneering taking place within the 75-Foot Limit (ARS § 16-515).
 - If anyone electioneers within the 75-Foot Limit, politely ask them to move outside the limit and notify the Inspector.
 - Cleans up any electioneering materials left inside a voting booth after a voter has left.
- Responsible for voter line management.
- Work with the EPB Clerk and EDT on wait times.
- Announce the closing of the Polls at the designated times (ARS § 16-565)
 - 7:00 p.m. - Stands behind the last person in line to mark the end of the line. Announce that the polls are closed.
- Complete closing tasks.
- Perform Inspector assigned procedures and assist others as needed.

This job summary is not comprehensive. Comprehensive job descriptions are available in the Poll Worker Manual.