

Yavapai County Elections

BALLOT JUDGE JOB SUMMARY

BALLOT JUDGE

Responsible for issuing the correct printed paper ballots to voters

- Must be registered as a Democrat or Republican
- Must be the opposite party of the Ballot Box Judge
- May not have changed party affiliation since the last General Election
- Along with the Inspector, count and record the total count of blank ballot stock received at the Vote Center
- Issue the correct printed paper ballots to voters using the information provided on the Voter Ticket
- Place all voter tickets into the Voter Ticket Envelope
- Stamp ballots with the VC stamp <u>in the top left corner</u> before giving ballots to the voter
- In conjunction with the Ballot Box Judge, complete the following closing tasks:
 - Empty the Ballot Boxes
 - Hand count the printed paper ballots, BMD ballots, and Early Affidavits
 - o Ensure all ballots are stamped with VC number stamp
 - Load all ballots into ballot transfer bags
- Completes closing tasks per duty card
- Assist others with closing procedures as needed
- In conjunction with the Ballot Box Judge, is responsible for securely delivering Election Night Returns to the assigned Regional Center or Rover team

This job summary is not comprehensive. Comprehensive job descriptions are available in online Poll Worker training and on the Duty Cards provided to all our Poll Workers.