



# Yavapai County Elections

## Ballot Judge Job Summary



**BALLOT JUDGE** – Responsible for issuing the correct paper ballot to voters

- Must be registered to vote in Yavapai County
- Must **be the opposite party as the Ballot Box Judge**
- Can't have changed party affiliation since the last General Election
- Along with the Inspector, count and record the total count of ballot stock received at the Vote Center
- Issues the correct paper ballot to voters, using the information provided on the Voter Ticket
- Stamps ballots with the VC stamp **in the top left corner** before giving the ballot to the voter
- Works with the Ballot Box Judge to complete closing tasks
  - Empties the Ballot Box
  - Hand counts the paper ballots and BMD ballots
  - Checks that paper ballots have VC stamp – stamps BMD ballots
  - Loads all ballots into transfer bags
- Assists others with closing procedures as needed
- With the Ballot Box Judge, if needed, drives all Election Night Returns to Election Central or the Regional Center designated for their Vote Center after the polls close

**This job summary is not comprehensive. Comprehensive job descriptions are included in online Poll Worker training and in the Duty Cards provided to all our Poll Workers.**