

Yavapai County Elections

BALLOT BOX JUDGE JOB SUMMARY

BALLOT BOX JUDGE

Responsible for monitoring the ballot box where ballots are cast

- Must be registered as a Democrat or Republican
- Must be the opposite party of the Ballot Judge
- May not have changed party affiliation since the last General Election
- Reads script to voters saying once they have put their ballot into the ballot box, their vote is cast, and they are unable to make any changes
- Direct voters with Sample Ballot to the Advanced Table
- Hands out "I Voted" stickers to voters
- In conjunction with the Ballot Judge, complete the following closing tasks:
 - Empty the Ballot Boxes
 - Hand counts the printed paper ballots, BMD ballots, and Early affidavits
 - o Ensure all ballots are stamped with VC number stamp
 - Load all ballots into ballot transfer bags
- Assist others with closing procedures as needed
- Completes closing tasks per duty card
- In conjunction with the Ballot Judge, is responsible for securely delivering Election Night Returns to the assigned Regional Center or Rover team

This job summary is not comprehensive. Comprehensive job descriptions are available in online Poll Worker training and on the Duty Cards provided to all our Poll Workers.